

**BROAD CHALKE VILLAGE HALL
COVID-19 GUIDANCE FOR HIRERS
September 2021**

Advice to all visitors to the hall: Stay at home if you feel unwell. Get tested and isolate if required.

1. All community events, activities and private hires can continue to take place.
2. Risks can be managed by hirers through ventilation, opening doors and windows, encouraging use of face coverings in confined places, regular handwashing or hand sanitiser and cleaning frequently used surfaces.
3. The Village Hall will continue to assess the health & safety risks through risk assessment. However, it is the responsibility of individual hirers to undertake their own risk assessment prior to each event and to ensure that they take reasonable steps to mitigate any identified risks.

Mitigation measures may include:

- a) providing information to attendees to wear face coverings in corridors, toilets, kitchen and other confined areas
- b) use of hand sanitiser
- c) providing additional ventilation
- d) requesting attendees to show the NHS Covid 19 pass or undertake a lateral flow test before attending the event.

4. Capacity limits have been lifted. However, hirers should remain considerate of anyone who is Clinically Extremely Vulnerable, for whom the advice to shield has been lifted.

5. Catered events are no longer required to provide table service or follow other social distancing rules.

6. Social distancing rules are not in place. However, the hirer's risk assessment may consider stewarding or a one-way system to avoid areas such as foyers and corridors becoming congested.

7. The Hall will continue to display the NHS QR codes for attendees who wish to check in using the NHS COVID-19 app so they are alerted if there is a Covid outbreak.

Ventilation advice

-Let fresh air into enclosed spaces, making it less likely a person will inhale infectious particles.

-Avoid meetings being held in small, poorly ventilated rooms.

-Windows opened at the top should help avoid draughts. Consider opening windows and door during an interval and after the event finished for 10 minutes.