

BROAD CHALKE VILLAGE HALL
ADDITIONAL COVID-19 HIRE CONDITIONS
Updated September 2021

Note: These conditions are supplemental to and not a replacement for the hall's ordinary conditions of hire.

SC1:

You, the hirer, will be responsible for ensuring those attending your activity or event comply with COVID-19 advice while entering and occupying the hall as displayed at the hall.

SC2:

You undertake to comply with the actions identified in the hall's risk assessment, of which you will be provided with a copy.

SC3:

You will be responsible for cleaning surfaces likely to be used during your period of hire **before** other members of your group or organisation arrive, to keep regularly used surfaces clean during your hire and to clean them again on leaving.

SC4:

You will make sure that everyone likely to attend your activity or event understands that they **must not do so** if they or anyone in their household has had COVID-19 symptoms in the last 48 hours and that if they develop symptoms within 10 days of visiting the premises they **must** seek a COVID-19 test.

SC5:

You will keep the premises well ventilated throughout your hire, with windows and doors (except fire doors) open as far as convenient or opened at regular intervals to allow in fresh air. You will be responsible for ensuring they are all securely closed on leaving.

SC6:

You will take particular care to avoid any persons likely to be clinically extremely vulnerable to COVID-19 coming into close contact with other people they do not know, ensuring they can access the toilets or other confined areas without compromising social distancing, and that face coverings are used in their proximity.

SC7:

You are asked to arrange the room as far as possible so as to avoid close contact between people who do not regularly see each other, such as: seating side by side rather than face-to-face, an empty chair between each person or household group, requiring face coverings, good ventilation. If tables are being used for a meeting a wide U-shape is advisable.

SC8:

You will be responsible for the disposal of all rubbish created during your hire, including tissues and cleaning cloths, before you leave the hall.

SC9:

We will have the right to close the hall if there are safety concerns relating to COVID-19, for example, if someone who has attended the hall develops symptoms and thorough cleansing is required or if it is reported that the Special Hiring Conditions above are not being complied with, whether by you or by other hirers, or in the event that public buildings are asked or required to close again. If this is necessary, we will do our best to inform you promptly and you will not be charged for this hire.

SC10:

In the event of someone becoming unwell with suspected Covid-19 symptoms while at the hall they should leave the premises immediately and the hall must be informed as soon as possible.

SC11:

Where a sports, exercise or performing arts activity takes place hirers will organise the activity in accordance with guidance issued by the relevant governing body for the sport or activity.